

Town of Alexandria
Special Meeting
March 5, 2024
4:30 PM
Alexandria.statdvr.com
Audio/Video

Councilman Kring called the meeting to order at 4:30pm

Pledge to Allegiance

Roll Call:

- Councilman Davidson - Present
- Councilman Hunneyman - Present
- Councilman Kring - Present
- Councilman Thomas - Absent
- Supervisor Sweet - Absent

Motion by Councilman Davidson to approve minutes from February 21, 2024, and February 29, 2024. Motion Seconded by Councilman Hunneyman. Motion carried all in favor.

PUBLIC CONCERNS: Town Clerk reported that Kim Kernehan from Plessis called to report that the inside top of the kiosk that the mailboxes are in is falling in. Councilman Hunneyman reported that when the Post Office in Plessis Closed Supervisor Sutton allowed for the kiosk to be put on the Town Land where the park is located. The Postal Service should be the one maintaining the structure. Sandy said she would call the Postmaster in the Bay Office and let them know. Kim also reported that the hop on the basketball board was broken off. Councilman Kring will have the DPW guys look at it.

Richard Campany invited the Town Board to a solar eclipse meeting at the school on 3/7/2024 from 11:30 to 12:30 to learn what will be happening on April 8.

Sarah Freda from the County Planning Department has sent an email suggesting that some clerical clean-up may be needed in our Zoning Laws. What is currently on our website does not match what is on file in the County. Sandy will pass on to Norris and Ron.

1. Resolution for Hire

Resolution 2024-03

WHEREAS Jenna Stine McKelroy was hired as a full-time Court Clerk for the Town of Alexandria March 4, 2024, at a starting salary of \$19.00 per hour, and

WHEREAS there will be a six-month probationary period as requested by the Town Court.

WHEREAS at the end of three months per the Town of Alexandria Personnel Policies and Procedures Manual Jenna Stine McKelroy would qualify for the option of health insurance or the buyout for health insurance and will start accruing sick time and vacation time.

WHEREAS upon completion of the six-month probationary period if it is determined that Jenna Stine McKelroy has the skills and other qualifications needed to succeed in the Court Clerk Position she will receive a rate increase to \$20.00 per hour.

THEREFORE, the Town Board of the Town of Alexandria does hereby approve the hiring of Jenna Stine McKelroy effective 4 March 2024, as a full-time Court Clerk.

The foregoing resolution was offered by Councilman Davidson and seconded by Councilman Kring and upon roll call of the Board was duly adopted as follows:

- Supervisor Sweet YES _____ NO _____ ABSENT X
- Councilman Davidson YES X NO _____
- Councilman Hunneyman YES X NO _____

Councilman Kring YES X NO _____

Councilman Thomas YES _____ NO _____ ABSENT X

Dated 5 March 2024

Town Clerk _____

2. Bids for Gutter at Highway Department and Ice Arena

The Board reviewed bids for gutters on the Highway Barn and the Ice Arena from Putnam Construction and Lone Star Seamless Gutters. The third bid from Favret Seamless Gutters was not received. Both Supervisor Sweet and Councilman Kring have contacted them, and nothing has been received. After reviewing both quotes, even though Putnam Construction was substantially higher it was felt that was the better product. Motion by Councilman Hunneyman to use Putnam Construction for both the Highway Barn at \$21,588 and the Ice Arena for \$11,312. Motion was seconded by Councilman Davidson. Motion carried all in favor.

3. Grant writing proposals. There were 3 proposals.

1. Strategic Development Specialist for \$3,500 monthly flat rate fee for one year.

2. Morgan Spencer with MSPEN was \$1,200 for Grant Research and Principal Grant Writer at \$120 per hour and Grant Writer \$80 per hour.

3. Kristi Dippel with Fourth Coast with Grant Application Assistance at \$85 per hour.

Motion by Councilman Davidson to go with Morgan Spencer with MSPEN to do our grant writing for the Town Ice Arena. Motion was seconded by Councilman Hunneyman. Motion carried with all in favor.

Motion by Councilman Davidson to adjourn at 4:50 until next regular meeting on Wednesday March 20, at 6:00. Motion was seconded by Councilman Hunneyman and carried with all in favor.