

# Town of Alexandria

## Agenda for Town Board Meeting

### 04-17-2024 at 6pm

#### Streamed Live at – Alexandria.statdvr.com

- \* Welcome - Call the town board meeting to order April 17<sup>th</sup>, 2024
- \* Please stand for Pledge of Allegiance
- \* Motion to approve and pay March abstract/bills
- \* Motion to approve town board meeting minutes

#### Public Concerns:

#### Reports:

1. Bolton Ave Recreation Center renovation status
2. Engineer Report; 4<sup>th</sup> Coast - Grant funding report, Butterfield Lake Pavilion
3. Assessor Report:- TOA website "supporting documents"
4. Highway Report: - Zach
5. Zoning report- TOA website "supporting documents"
6. Water Report: TOA website "supporting documents"
7. Sewer Report: TOA website "supporting documents"
8. Clerk Report: Sandy

#### Old Business:

1. Status 2 digital speed signs for hamlet of Redwood, add two to Plessis NYS Rt. 26
2. Volunteer Firefighters and Ambulance workers tax exemption (Tax Law § 466-a), local law: public hearing
3. Motion to sign EFPR engagement letter with our changes per last engagement for 2022 audit

#### New Business:

1. New policies and procedures amendments to be reviewed by board and auditors
2. Budget transfers
3. Presentation of March financials to the town board
4. Grant writing report form MSPEN to be reviewed by board
5. Resolution to open CDs at Community Bank (add Americu), amounts and terms tbd
6. Resolution for additional signer at Community Bank for CDs
7. Resolution to adopt job description for "Town Code Enforcement Officer"
8. Resolution to hire Tom Gardner "Town Code Enforcement Officer"
9. Discussion about renovation to town office bathrooms
10. Gutter drain materials price quotes
11. Ladder at Butterfield docks, getting 3 prices
12. Fuel tank (2) replacement at Highway garage, procurement explanation
13. Declare surplus equipment so we can sell
14. Resolution to support USA High School Clay Target League
15. Join with village on dredging Holland ramp area beyond the ramp

**Executive Session:** To discuss the employment history of a current & future town employees

Into executive session time \_\_\_\_\_, Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Out of executive session time \_\_\_\_\_

Any further action \_\_\_\_\_

Adjournment to April/May \_\_\_\_\_ at \_\_\_\_\_ am/pm for town business;

Time adjourned \_\_\_\_\_ motion \_\_\_\_\_, Second \_\_\_\_\_

# SURPLUS

## Surplus Highway Department Equipment

1. Porter Cable standup air compressor.
2. Dayton shop air compressor
3. Husqvarna Zero turn lawn mower
4. York Rake
5. Miscellaneous tires
  - a. 7- Zamboni tires
  - b. 4 - 275/65R18 Continental pick-up tires
  - c. 20 various tandem truck tires
6. Henderson Steel one way snowplow
7. Miscellaneous Compu-spread equipment

# Memo

Date: April 16, 2024

To: Brett Sweet, Supervisor

From: Marlene Norfolk, Assessor 

Subject: April Monthly Report

April is a busy month for the assessment community. I am finishing all the changes for 2024 assessment roll. Legal notices regarding the 2024 tentative roll have been completed and published. I will be available to answer any questions from property owners on May 6 from 10 p.m. to 2:00 p.m. and from 4:00 p.m. to 8:00 p.m. I will also be available on May 7<sup>th</sup> and 13<sup>th</sup> to address questions and concerns. I am available by appointment only on Saturday, May 11<sup>th</sup> from 12:00 p.m. to 4:00 p.m.

Change notices will be mailed to property owners on the 1<sup>st</sup> of May. All the information regarding access to tentative roll will be stated on the assessment change notices that Jefferson County Real Property will be preparing for us. The Board of Assessment Review will be meeting on Tuesday, May 28<sup>th</sup> from 12:00 p.m. to 4:30 p.m. and in the evening from 6:00 p.m. to 8:00 p.m. Today members of our board are attending the required training at the Jefferson County Real Property offices.

I have been informed that the Board is considering an exemption for fire fighters. I believe this would not have a significant impact on our taxable total on the assessment roll. An example of a 10% exemption on a \$200,000 residence would be as follows:

\$200,000 assessment @ 10% = \$2,000 exemption

Currently a residence valued at \$200,000 would pay \$185.15 in town taxes.

This is based on our current rate of \$ .925761 per thousand of assessed value.

With the exemption in place the taxable value would be \$180,000

Using our current rate of \$.925761 per thousand the homeowner would now pay \$166.64. This results in an exemption worth \$18.51 to the volunteer firefighter.

If you had twenty volunteers in our assessing unit, using the example of a 200,000 assessment, the results would be approximately \$370.20 in lost revenue to the town by granting this exemption. This is an example only.

**Subject:** reports, dpw, water, sewer

- 1 We performed all daily, weekly, and monthly testing and reports.
- 2 We changed two sewer pumps and repaired two others in the field.
- 3 We replaced some water readers and the 2"-meter head for the Big M. Did some water turn ons for customer.
- 4 Today we tilled the ball diamond at Hax Field. It is still quite wet but could be used for practice. However, it is supposed to rain the next few days.  
Dennis was able to mow most of it but some is too wet.

Jay Gascon/ Jamie Papin

TOWN OF ALEXANDRIA  
BUDGET TRANSFER #2  
FYE 12/31/2024

04/17/2024

| General A | ACCOUNT                                   | DR            | CR            | Explanation                 |
|-----------|---|---------------|---------------|-----------------------------|
|           | 51322.01 Highway Garage - EQ              | \$ 100,000.00 |               | Mold Remediation &          |
|           | 599.01 Fund Balance                       |               | \$ 100,000.00 | Repairs to Hwy Barn         |
|           | 69894.01.000.57 Village Improvements - CE | \$ 5,155.46   |               | Bd decision to give ARPA \$ |
|           | A599 Appropriated Fund Balance            |               | \$ 5,155.46   | to ABCIA- Village Imp.      |

Approved by:

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\_\_\_\_\_  
Date: \_\_\_\_\_