

Town of Alexandria Board Meeting

February 21, 2018

6:00pm

Present: Supervisor Brent Sweet, Councilman Jim VanCour, Councilman Councilman John Stine, Councilman Mike Fayette, Highway Superintendent Mike Tibbles, Attorney Bob Slye, and Town Clerk Jessy Hudon

Absent: Councilman Ron Thomson

Approval to pay bills Motion made by Councilman Brent Sweet seconded by Councilman Jim VanCour. All were in favor. Motion passed.

Approval of the minutes: Motion made by Councilman John Stine seconded by Councilman Mike Fayette. All were in favor. Motion passed.

Correspondence: Fire Department Redwood banquet/dance – Date March 17, 2018.

Public Comments: Mr. Gerald Umstead asked the board how a taxpayer can email our towns attorney and spend tax payers dollars asking a question about Mr. Ron Thomson being a member of the Chamber Committee. He asked if the tax payer who requested the material be charged a fee for the attorney's time spent researching the information, he continued to state that he was given documents from the town clerk's office of a \$900 cost. Supervisor Sweet stated that he believed the cost to answer the question was roughly around \$900. Mr. Umstead stated He should be billed.

Umstead also asked if they were welding in the town barn? Mike Tibbles, Hwy Superintendent stated that he meets the PESH regulations and the that the highway barn is up to code. Mr. Tibbles welcomed Mr. Umstead to call PESH for an update. He also stated that he wants to move forward and that all tax payers are welcome to come and look at the barn.

Public Comment ended:

Bed Tax Committee members: Supervisor Brent Sweet spoke all members names that are apart of the committee. Brent Sweet, Ron Thomson, Jim Durand, Pat Simpson, Pat Snyder, Gary Williams and Kerri Jobson, Secretary;

Youth Program: Youth board asked the board to write a letter to the village asking the village to budget monies for the youth program in the upcoming year.

Audit - EFPF: Completed Audit needs to be approved. Motion to accept the Audit was made by Councilman Jim VanCour seconded by John Stine. All were in favor Motion passed.

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Amendments to the Personal Policy: Are as followed. 1) Article 15 / Compensatory Time; same as contract except replace highway with town dpw and replace highway superintendent with dpw superintendent and town supervisor. Summary: Comp time will go from 35 to 50.

2) Article 17/ Sick Leave; same as Teamsters Local 687, replace highway superintendent with dept superintendent.

3) Article 21/ (a) Uniforms, delete Tyvek style coveralls, delete designated with DPW superintendent.

4) Article 21/ (b) Boot Allowance.

Motion to accept the four amendments to the personal policy. Motion made by Councilman Jim VanCour seconded by Councilman John Stine. All were in favor. Motion passed.

Employee Evaluations: All council members were in favor of yearly evaluations. The councilman that will be on the committee will be Brent Sweet, Jim VanCour and Mike Fayette.

Alcohol Testing firm: Onsite has been the towns testing facility. Council will be getting new proposals from different testing companies.

Fema: Report Status - Sand Bags: FEMA is looking into reimbursement for the town during the flood months in our area.

Public works: Jamie Papin reported on the trucks, mileage, fuel, time and maintained of trucks.

Water Report: Jamie Papin reported about health department, leaks.

Sewer Report: Jay Gascon reported he has completed his Grade 1 Certification.

Zoning: Norris Handschuh reported on zoning

Procurement Policy: DPW and Highway will be looking into purchasing products together as needed.

Arena: Rental Ice time. Arena will be closing on March 30th.

Bank Deposit: Town board is reviewing all banks interest rates.

Civil Service office: Reviewing and Updating the towns employees

Workshop Meeting: Workshop will be held on March 5 @ 5:00pm. Material going to be discussed: DANC, Garbage and Landfill.

NYS Associations of Town Local Government/Tughill Commission: Conference will be held on March 29th.

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Union Sick time accumulative : All non union members will be able to accumulate sick time.

Highway, DPW equipment inventory who's responsible? The town board needs clear lines of authority. The board will look into the matter.

Civil Service : Approved positions Dpw appointed position, MEO requirements. (CDL). The board is working with Civil Service to comply with regulations.

Propane - Council will be looking into bidding out propane bids.

MEO's logs on vehicle mileage and fuel used to be able to track the information. After several years the system has been faulty and just hasn't worked.

The town decided to spend \$3700 towards the new software. Motion made by John Stine seconded by Jim VanCour. All were in favor. Motion passed.

The town is looking into tow behind mowers. The town feels that the mower is warranted. Tracey Business quoted \$15,000 and Waldorfs quoted \$12,563. The town will have to make sure they both comply with the State Bid rules and regulations. Motion pending on budget available cost. Motion to accept Waldorf's bid. Motion was made by Councilman Jim VanCour seconded by Councilman John Stine. All were in favor. Motion Passed.

The town board discussed a pay raise for a seasonal employee who has worked for the town for many years and has been very loyal and feel that he deserves the pay raise. Motion to pay Mr. Ed Robbins \$17.00 dollars an hour. Discussion by the board was to look into a pay structure for the town to utilize. Councilman Jim VanCour stated that Mr. Ed Robbins has a lot of knowledge in many things and that he is an asset to the town. Motion made by Councilman Brent Sweet seconded by Councilman Jim VanCour. All were in favor. Motion passed.

The town board gave a 10% raise to both (Zoning Dept) Norris Handschuh and Ron Beach. Motion to accept the pay increase was made by Councilman Jim VanCour seconded by Councilman John Stine. All were in favor. Motion passed.

Budget Transfers # 2: Motion to accept the budget transfers in it entirety.

Motion made by Councilman Jim VanCour seconded by Councilman John Stine.

All in favor. Motion Passed.

Town of Alexandria
 Summary of Suggested Budget Transfers - #2
 FYE 12/31/17

	DR	CR
General Fund A		
A10104.1.4 Legislative Bd - CE	15.00	
A11104.1.4 - Judicial - CE	320.00	
A13204.1.4 - Auditor - CE	1,000.00	
A14904.1.4 - DPW - CE	125.00	
A71402.1.2 - Rec. - Equipment	3,150.00	
A90608.1.8 - Health Insurance	415.00	
A14204.1.4 - Law - CE		1,596.64
A50104.1.4 - Supt of Hwys - CE		1,127.23
A90508.1.8 - Unemployment Ins.		2,301.13
Highway DA		
DA51302.3.2 - Machinery - Equip.	49,352.03	
DA90608.3.8 - Health Ins.		9,352.03
DA97106.3.6 - Prin Pmt - Truck Bond		40,000.00
Highway DB		
DA14204.4.4 - Legal Fees - CE	555.00	
DB51104.4.4 - Road Maint - CE	13,440.07	
Appropriated Fund Balance (Budget Only)		13,995.07
Sanitary Sewers - Redwood		
SS81204.9.4 - Sanitary Sewers - CE	887.32	
SS81104.9.4 - Sanitary Admin - CE		887.32
Other Street Water		
OS83404.8.4 - Trans & Distrib - CE	229.54	
Appropriated Fund Balance (Budget Only)		229.54
Rt. 12 Water		
SW83404.22.4 - Trans & Distrib - CE	607.34	
SW83104.22.4 - Admin - CE		607.34

APPROVED BY: _____

DATE: _____

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Transfer Site: The board discussed keeping the Transfer site open on (Monday) holidays. They will receive time and ½ . Motion to accept time and ½ and stay open on holidays. Motion was made by Councilman Jim VanCour seconded by Councilman Mike Fayette. All were in favor. Motion passed.

Bridge Authority Pilot Agreement: Councilman Brent Sweet and Councilman John Stine will be looking into setting up an appt with Bridge Authority to discuss the pilot agreement.

Town Clerk Report : End of the year statistics

Checking Account: The board has looked into interest bearing accounts for the access funds the town has. Approval is to place the funds into a CD with interest. Motion was made by Councilman Councilman Jim VanCour seconded by John Stine. All in were favor. Motion passed.

Motion to go into executive session on employment history for a particular person. Motion made by Councilman John Stine seconded by Councilman Mike Fayette. All in were favor. Motion Passed.

Board meeting adjourned.