

Town of Alexandria Board Meeting
March 24, 2021 @ 6:00pm



Present: Supervisor Brent Sweet, Councilman Mike Fayette, Councilman Ron Thomson, Councilman Sandy Caputo, Councilman John Stine, Attorney Bob Slye and Town Clerk Jessica Hudon

Approval of the minutes: November 5, 12, 19, 25 minutes approved: Motion made by Supervisor Brent Sweet second by Councilman Sandy Caputo. Ayes 5 Nays 0 Motion Passed.

February 24, 2021 minutes approved with changes: add to Feb 24 minutes(6th paragraph down-Supervisor Sweet crossed out the no public restrooms sign) Motion made by Supervisor Brent Sweet seconded by Councilman John Stine. Ayes 5 Nays 0 Motion Passed.

Approval of the bills: Motion made by Councilman Mike Fayette seconded by Councilman Ron Thomson to approve the bills. Discussion: Councilman John Stine asked the board what the Stewart Equipment is? Supervisor Sweet replied that 20 new sewer pumps were purchased. 2nd question from Councilman Stine, Why did the Frontenac Spring (5gal jugs) bill go up at the highway barn? No answer from the board, asked Hwy Superintendent to call in and let them know the reason why. Ayes 5 Nays 0 Motion Passed.

Privilege of the floor – None at this time

Opening Cemetery Mowing Bids: 1 bid received from Clements Lawn Care: Two year contract (4 Cemeteries)

Bid for 2021 = \$15,500

Bid for 2022 = \$15,750

Insurance Provided

Motion made by Councilman Ron Thomson to accept Clements Lawn Care for Cemetery Mowing for a two year contract seconded by Councilman Mike Fayette. Ayes 5 Nays 0 Motion Passed.

Opening of Old Butterfield Dock Bids: John Kellogg submitted a bid of \$5002.00 as is for the docks. He will be responsible for transporting the docks from the Redwood location and the Town will be available to load the docks for transport.

Motion made by Councilman Sandy Caputo to accept the bid of \$5002.00 as is seconded by Councilman Ron Thomson. Ayes 5 Nays 0 Motion Passed.

New Butterfield dock quotes with cleats: 1) Route 37 Building Supply quoted \$21,000.
2) Garlock Lumber quoted \$24,350.

Motion made by Councilman Sandy Caputo to accept Route 37 Building Supply quote seconded by Councilman John Stine. Ayes 5 Nays 0 Motion Passed.

Refund for Foam on the docks that failed (dock systems) to the town: Refund to the town for \$13,600 to settle the matter. Motion made by Councilman Sandy Caputo to accept the \$13,600 refund from dock systems seconded by Councilman John Stine. Ayes 5 Nays 0 Motion Passed.

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Bill Dashnaw Audit: 2020 yearly town audit completed according to NYS Comptrollers as presented. Resolution to pass Bill Dashnaw Audit reports for the year 2020. Motion made by Councilman Mike Fayette seconded by Councilman John Stine. Ayes 5 Nays 0 Motion Passed.

Financial Reports – Board was given reports for review.

Randall Resolution:

RESOLUTION No. 2

Authorizing the sale of a 0.87± acre parcel of land to the highest sealed bidder, Ronald D. Randall and Judith A. Randall.

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WHEREAS, the Town of Alexandria received title to an old roadbed of what is now known as New York State Route 12 in the vicinity of Linden Cove by receiving said title by "Official Order" of the State of New York Department of Public Works, Division of Highways, on February 5, 1937; and

WHEREAS, the Town has no use for the property, and has not had any use of the same for over 84 years; and

WHEREAS, it appears from the tax records of the Town that Ronald D. Randall and Judith A. Randall had been paying real property taxes on the parcel for some time; and

WHEREAS, the Town Board determined on June 24, 2020 that the parcel should be offered for sale by public auction by sealed bid, with an upset price of \$3,000 to ensure that the Town's cost in obtaining a survey of the property and a real property description were recouped; and

WHEREAS, the Town offered the property for sale by sealed bid, publishing notice of the sale in the official Town newspaper on July 22, 2020 and

WHEREAS, the only bid received for the property was submitted by Ronald D. Randall and Judith A. Randall, abutting property owners, on July 22, 2020, with a winning bid in the amount of \$3,362.00; and

WHEREAS, the Town Board intends to provide the Randalls with a quitclaim deed to the parcel, with a real property description as attached to this Resolution as Schedule A; and

WHEREAS, any sale of Town real property, no matter how obtained, must be by resolution subject to permissive referendum;

NOW THEREFORE BY IT RESOLVED, by the Town Board of the Town of Alexandria that the Town shall convey the property described at Schedule A to Ronald D. Randall and Judith A. Randall, subject to the permissive referendum requirements contained at Section 64(2) of the New York Town Law; and be it further

RESOLVED, that the Town Clerk shall publish appropriate notice of this Resolution and of the requirement that it is subject to a permissive referendum, and that Town Clerk make appropriate report to the Town Board of either the submission of a petition for referendum or the passing of the time necessary for submission therefor, all in accordance with Section 90 of the New York Town Law.

Motion made by Councilman Sandy Caputo seconded by Councilman Mike Fayette to accept the Resolution NO 2.

Roll Call Vote:	Ayes	Nay
Supervisor Brent Sweet	X	
Councilman John Stine	X	
Councilman Mike Fayette	X	
Councilman Sandy Caputo	X	
Councilman Ron Thomson	X	

Motion Passed.

Perry Property-Rte 12/Otter Street update: Attorney is working on the unsafe building paperwork.

Goose Bay Study: The board needs more information to discuss further.

Rink Update: given

The board introduced Ordinance No 1 & No 2

ORDINANCE NO. 1 OF 2021

Amending the Redwood Sewer Use Ordinance to allow outside users by contract.

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WHEREAS, on April 1, 1992, the Town of Alexandria adopted the Redwood Sewer District Sewer Use Ordinance for the purposes of regulating the use of, and imposing charges for, sewer service in the Redwood Sewer District Sewer Use Ordinance; and

WHEREAS, properties not located within the district boundaries have requested sewer service from the Redwood Sewer District as outside users; and

WHEREAS, persons not located within a sewer district may only be allowed to connect to district services if they enter into an "Outside User Agreement," and then only if the underlying sewer ordinance allows it and an agreement concerning rates to be charged outside users is established by the Redwood User Charge Ordinance; and

WHEREAS, the Redwood Sewer User Ordinance does not now allow outside users; and

WHEREAS, the Town Board believes it is in the best interests of the Town to amend the Redwood Sewer Use Ordinance to allow outside users if: (1) the new users pay the entire cost of connection to the Redwood sewer system, and (2) enter into a standard "Outside User Agreement" calling for certain obligations of continued use,

NOW, THEREFORE BE IT ORDAINED, by the Town Board of the Town of Alexandria, that the "Redwood Sewer User Ordinance" shall be amended to create a new Article VIII to provide as follows:

VIII. Outside Users

The connection of any sanitary sewage discharge system of any improved property located outside the district to the district's public sewer shall only be authorized by contract, upon such terms and conditions as are acceptable to the Alexandria Town Board, as the administrative authority for the Redwood Sewer District, upon such terms and conditions to be in compliance with this Ordinance and approved in advance by the Town Board. The Outside User Agreement shall require that any outside user will pay all costs of installation and connection, including its operations and maintenance of the collection system from the sanitary sewage discharge system to the district system, and to pay 120% of the rate for sewage services applicable to similar users located within the District boundaries as the same may, from time-to-time, be determined by the Town Board under the District's Sewer Charge Ordinance.

Motion made by Councilman Ron Thomson to introduce Ordinance No 1 seconded by Councilman Mike Fayette. Ayes 5 Nays 0 Motion Passed.

ORDINANCE NO. 2 OF 2021

Amending the Redwood Sewer District User Charge Ordinance as applicable to properties not located within the District boundaries.

WHEREAS, on September 2, 1992, the Town of Alexandria adopted the "Redwood Sewer District User Charge Ordinance"; and

WHEREAS, the Town Board of the Town of Alexandria is considering allowing "outside users" to connect to the Redwood Sewer District, and the existing User Charge Ordinance does not address charges appropriate to an outside user; and

WHEREAS, the Town Board believes it is in the best interests of the Town to amend the Redwood Sewer Charge Ordinance to charge enhanced rates to outside users, given the fact that users within the District have paid significant O&M costs over the years, all of which inure to the benefit of a new outside user,

NOW, THEREFORE BE IT ORDAINED, by the Town Board of the Town of Alexandria, that the "Redwood Sewer District User Charge Ordinance" shall be amended to add a new Article II, Section 11(a) to provide as follows:

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Article II, Section 11(a)

“Outside user” shall be any sanitary sewage discharge system of any improved property located outside the District of the District’s public sewer and which has entered into a contract with the Alexandria Town Board, as the administrative authority for the Redwood Sewer District.; and be it further

ORDAINED, that Article IV, Section 1 of the “Redwood Sewer District User Charge Ordinance” shall be amended to add Section 1(a) as follows:

Article IV, Section 1(a)

Each outside user shall pay for the services provided by the District based upon 120% of the EDU factor for the user type identified above. Outside user charges shall be assessed on a quarterly basis. All other references in this Ordinance to a “user” shall have reference to an approved outside user as if those outside users were within the District, with the exception that outside users shall be charged 120% of the EDU factor as established pursuant to this Ordinance.

Motion made by Councilman John Stine to introduce Ordinance No 1 seconded by Councilman Sandy Caputo. Ayes 5 Nays 0 Motion Passed.

RESOLUTION No. 1

Establishing public hearings in connection with amendments to the Town of Alexandria Redwood Sewer District Sewer Use Ordinance and Redwood Sewer District User Charge Ordinance allowing outside users and establishing rates to be charged outside users.

WHEREAS, on March 24, 2021, the Town Board of the Town of Alexandria introduced Ordinance No. 1 of 2021 for the Town of Alexandria which would allow the connection of any sanitary sewer discharge system of any improved property located outside the Redwood Sewer District to the District’s public sewer only as authorized by contract with the Alexandria Town Board as the administrative authority for the Redwood Sewer District; and

WHEREAS, the Town Board of the Town of Alexandria further introduced and seconded Ordinance No. 2 of 2021 for the Town of Alexandria, amending the Redwood Sewer District User Charge Ordinance to impose EDU factors upon outside users at 120% of the inside user rate; and

WHEREAS, each of the cited ordinance amendments require a public hearing prior to the Town Board’s consideration of the proposed ordinances;

NOW THEREFORE BE IT RESOLVED by the Town Board of the Town of Alexandria that a public hearing shall be held by the Town Board on April 28, 2021 at 6:00 p.m. at the Town Offices located at 46372 Country Route 1, Alexandria Bay, New York 13607, to hear public comment in connection with

Ordinance No. 1 of 2021 which would allow the connection of any sanitary sewage discharge system of any improved property located outside the Redwood Sewer District to the District’s public sewer upon contract with the Alexandria Town Board, as the administrative authority for the Redwood Sewer District; and be it further

RESOLVED that a public hearing shall be held on April 28, 2021 at 6:15 p.m. to consider Ordinance No. 2 of 2021 for the Town of Alexandria amending the Town of Alexandria Redwood Sewer District User Charge Ordinance to impose user charges on outside users at the rate of 120% of the EDU rate established for users within the Redwood Sewer District; and be it further

RESOLVED that the Town Clerk shall publish notice of the above-scheduled public hearings as required.

Motion made by Councilman Mike Fayette to approve the Public Hearing for both Ordinance No 1 & 2 seconded by Councilman Ron Thomson. Ayes 5 Nays 0 Motion Passed.

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Roll Call Vote:

	Ayes	Nays
Supervisor Brent Sweet	X	
Councilman Mike Fayette	X	
Councilman John Stine	X	
Councilman Sandy Caputo	X	
Councilman Ron Thomson	X	
		Motion Passed

Status on Rte. 12 Sewer District #2 Easements: Rob Company let the board know that all the easements have gone out and he's hoping for a quick turnaround.

DeRue property - EDU change in Redwood Sewer: The house was a multifamily home and they turned it into a single family home with a shop. Water Operator, Jamie Papin inspected the house. Motion made by Councilman Sandy Caputo to change the DeRue House to 1 EDU effective immediately with the stipulation that Jamie Papin inspects the property when they complete the house to confirm it is a one family home seconded by Councilman Ron Thomson. The shop(garage) will stay at .75 EDU. Discussion: Supervisor Sweet stated the bills going out in April will be the same EDU charge they have always gotten, the next billing in June will have the EDU change. Board members agreed. Ayes 5 Nays 0 Motion Passed. A letter will be mailed to the DeRue's letting them know of the upcoming changes in EDU's.

Federal Stimulus Information: The federal stimulus money for the Town could be between \$430,000 - \$460,000. The information on what the Town can do with this money has not yet been publicized yet. Supervisor Sweet asked the board to think about what they would like to see done with the funds. Supervisor Sweet mentioned that he has had several people for years asking him about putting in a sidewalk in Redwood from Cty 192- to the end of Redwood or all the playgrounds need a lot of work.

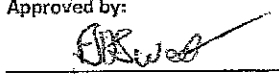
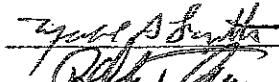
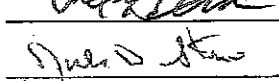
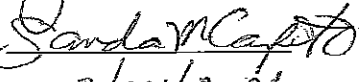
Supervisor Brent Sweet told the board, that he has been asked by Goose Bay property owners if the Town would sell a 50 ft x 50ft piece of Towns property to them. The property owners would use the land for a parking area. The board will discuss again at the next meeting.

Budget Transfers

TOWN OF ALEXANDRIA
 SUMMARY OF BUDGET TRANSFERS #11
 FYE 12/31/2020

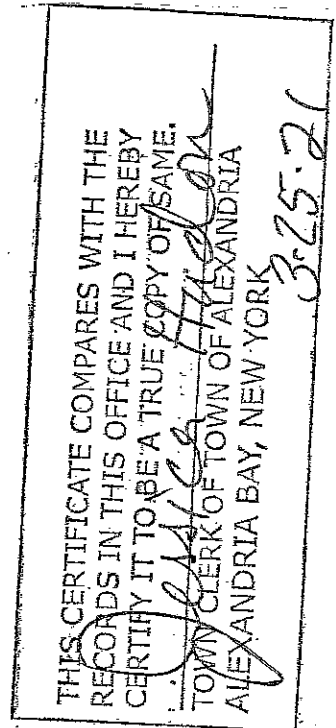
March 24, 2021 for 12/31/2020

General A	ACCOUNT	DR	CR
	A12201.1.1 Supervisor - PS	\$ 369.00	
	A12201.1.1.1 Clerk to Supervisor - PS	\$ 648.00	
	A13301.1.1 Tax Collections - PS	\$ 132.00	
	A13401.1.1 Budget Officer - PS	\$ 283.00	
	A13551.1.1 Assessment - PS	\$ 822.00	
	A14101.1.1 Town Clerk - PS	\$ 533.00	
	A16201.1.1 Buildings - PS	\$ 20.00	
	A50101.1.1 Supt of Highways - PS	\$ 839.00	
	A50101.1.12 Deputy Hwy Supt - PS	\$ 39.00	
	A71401.1.1 Recreation - PI - PS	\$ 326.00	
	A81601.1.1 Refuse/Garbage - PS	\$ 599.00	
	A12204.1.4 Supervisor - CE		\$ 1,017.00
	A13401.1.1 Budget Prep - CE		\$ 283.00
	A13554.1.4 Assessment - CE		\$ 842.00
	A14104.1.4 Town Clerk - CE		\$ 665.00
	A51324.1.41 Garage Electricity		\$ 878.00
	A71401.1.1.14 Recreation - FT - PS		\$ 326.00
	A2130 Refuse & Garbage Chgs - Revenue		\$ 599.00
	Changes due to auditors saying we need to book accrued payroll @ YE.		
	A71404.1.4 Recreation - CE	\$ 46.00	
	A71404.1.42 Recreation Heating Fuel		\$ 46.00
	To cover arena expenses within its own fund.		
	A81604.1.4 Refuse/Garbage - CE	\$ 11.00	
	A2130 Refuse/Garbage Chgs - Revenue		\$ 11.00
	To cover TS expenses with increased revenue.		

Approved by:




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General B			
B80101.2.1 Zoning - PS	\$	232.00	
B80102.2.2 Zoning - Equipment			\$ 232.00
To cover expenses within its own fund.			
Highway DA			
DA51301.3.1 Machinery - PS	\$	6,300.00	
DA51304.3.4 Machinery - CE			\$ 6,300.00
To cover expenses within its own fund.			
Redwood Sewer			
SS81201.9.13 San Sewer-HI Buyout-PS	\$	499.00	
SS81204.9.4 San Sewer - CE			\$ 499.00
To cover expenses within its own fund.			
CB Water			
CB83101.16.1 Water Admin - PS	\$	25.00	
CB83104.16.4 Admin - CE			\$ 25.00
To cover expenses within its own fund.			
EW Water			
EW83101.17.1 Water Admin - PS	\$	17.00	
EW83104.17.4 Admin - CE			\$ 17.00
To cover expenses within its own fund.			
Redwood Water			
RW83104.18.4 Admin - CE	\$	132.00	
RW83401.18.11 Health Ins - PS			\$ 132.00
To cover expenses within its own fund.			
RT 12 Water			
SW83101.22.1 Admin - PS	\$	200.00	
SW83404.22.4 Trans & Dist - CE			\$ 200.00
SW90308.22.8 E'ee Benefits - SS	\$	0.12	
SW90508.22.8 E'ee Benefits - UI Ins.			\$ 0.12



Motion made by Councilman Sandy Caputo to approve the Budget Transfers as presented seconded by Councilman Ron Thomson. Ayes 5 Nays 0 Motion Passed.

Reports given:

Hwy Supt
 Zoning
 Water
 Sewer

Baptist Church Letter: The Baptist Church would like to Thank the Town Board and Jerry Durand for taking care of the combined parking lot.

Leash Law Discussion: Presently the Town has Jefferson County Dog Control Attorney Slye stated, enforcing the law is the problem.

Violation of docking at Butterfield and Goose bay discussion: Attorney Slye stated, enforcing the law is the problem.

Public Employee Emergency Health Plan: Motion made by Councilman Sandy Caputo to approve the Plan seconded by Councilman John Stine. Ayes 5 Nays 0 Motion Passed.

Municipal Solutions(Fiscal Advisor) Contract: For Route 12 Sewer: Municipal Solutions will give fiscal advise, dept schedules, and help with multiple funding.

(Interfund loan)\$119,000 the Town has used out of Gen A fund. The said amount needs to be paid back. Recommended to contact Municipal Solutions to understand the process.

Motion made by Councilman Sandy Caputo to accept the Municipal Solutions contract for \$5500 dollars (for Route 12 sewer #2) and allow the Supervisor to sign it seconded by Councilman Mike Fayette.

Ayes 5 Nays 0 Motion Passed.

Workplace Anti-Harassment training: All employees will need to take the training through Trident. Emails will be going out to employees with the link for training.

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AUD has been completed. Motion made by Councilman Sandy Caputo to post the information on the Town's website and in the newspaper seconded by Councilman Ron Thomson. Ayes 5 Nays 0 Motion Passed.

Bonnie Castle Stables update: Supervisor Sweet asked Attorney Slye to send a letter to the owner Muraco asking him how the clean-up is going and if he has a time frame of completing the clean-up.

Councilman Sandy Caputo talked about Natalie Morrow Porter post on facebook regarding trash pickup alongside of the roads. Supervisor Brent Sweet reached out to Natalie and talked with her about what the Town can do to help. Councilman Caputo is thankful that Natalie is reaching out to the community to make sure our Town is cleaned up. Discussion by the board decided that if anyone picks up garbage alongside of the road, they can leave the trash bag there and to contact the Town to let them know the bag can be picked up for disposal.

Motion made by Councilman Ron Thomson to go into executive session for pending litigation and union negotiation seconded by Councilman Sandy Caputo. Ayes 5 Nays 0 Motion Passed.

Meeting adjourned.