

Town of Alexandria
Regular Meeting
September 20, 2023

6:00 pm

Alexandria.statdvr.com
Audio/Video

Call the town board meeting to order at 6:00 by Supervisor Sweet

Pledge of Allegiance

Roll Call:

Councilman Fayette – Present
Councilman Kring-Present
Councilman Thomas-Present
Councilman Thomson-Present
Supervisor Sweet-Present

Motion by Supervisor Sweet to approve the abstract and bills except for the NAPA bill pending clarification. Other board members indicated that they hadn't had a chance to look at all of the bills and would like to adjourn the meeting to tomorrow to the budget meeting to approve the bills. Councilman Kring advised that he would stay after this meeting to look at the bills. He also suggested that the bills be available a little sooner for the town board to review. Supervisor Sweet responded that he had sent an email about that.

Motion by Councilman Kring, seconded by Councilman Thomson to approve the board meeting minutes of August 16, 2023. These minutes had been received by all board members via email. Motion carried with all voting in favor.

Supervisor Sweet read a letter from a Redwood resident concerning the legal fees that are being billed to all residents in the Redwood Sewer District. The letter states that the residents not involved in the Petersen lawsuit and residents who had not signed any petitions should not be charged for these fees.

Councilman Kring commented that he received a text message from Chris McCormick stating that he didn't think anything could be kept anonymous if read into the public meeting. Councilman Thomson agreed and said that in the past they wouldn't read letters that hadn't been signed. Also, this letter can not be protected from the Freedom of Information Law. Councilman Thomson also commented that going forward, anyone submitting a letter to be read at the board meetings should be advised that their name will be read. At that point, the person can withdraw it if they wish.

Public Concerns

No one spoke.

Drew Engineering Bolton Avenue Rec Center

Andrew Garlock passed out a letter of recommendation to the board and advised them that two proposals for hazardous material testing and one for site survey at the arena had been received. Adirondack Operations and ATL submitted proposals for the hazardous material testing. Adirondack Ops was \$6,380 and ATL was \$6,650. Mr. Garlock explained that being very close in price shows that both prices are competitive. He stated that they have worked with both firms and both have the expertise needed. He recommended approving and moving forward with Adirondack Operations.

Motion by Councilman Thomas, seconded by Councilman Thomson to approve the proposal submitted by Adirondack Operations for the hazard waste testing. Motion carried with all voting in favor.

A proposal was also submitted for the search site survey. Mr. Garlock explained that this is not as imperative at this time. This will be held until a later date. Floor plans are being reviewed and have continued to develop the plan as a whole. He explained that he made a change by moving the main entry in the addition more central to the arena. He reviewed the current proposed plans and changes. He also showed board members 3D images of the proposals.

Councilman Thomson asked about a lift for the second floor. Mr. Garlock explained that the same things on the second floor are located on the first floor – such as the warming room so a lift wouldn't be necessary. Discussion continued about the possibility of putting in a lift.

Engineer Report

Rob could not be here this evening. Supervisor Sweet advised that the water main on Rt 26 project has been finished. All is good and there are no leaks. Supervisor Sweet also explained that as a result of having to drain the tower for those necessary repairs, there was overflow at the water tower of unused water, but it was metered. Councilman Thomson remarked that pumps ran 24 hours a day and if the pressure got high enough, it would just blow off. Supervisor Sweet said that it is estimated to be between 5,000 to 6,000 gallons a day for 14 days. Redwood playground fence is in and it looks great.

Highway Report

This report has been given to board members. Supervisor Sweet suggested that he places these various reports on the town website as supporting documents. Councilman Thomson asked if these reports would still be read into the record or just online. It was suggested that they just be online unless someone comes to the meeting and has questions about a specific report.

Zoning Report

No report was given.

Water and Sewer Report

Board members reviewed the report prepared by the Town Clerk. Supervisor Sweet will get the ordinance to Attorney Silver to review in regards to if someone dies, the family has 30 days to change the name on the bill or water will be turned off. Also the report asked if the Supervisor could sign the Memorandum of Understanding with the Town of Theresa on water bills. The town of Theresa has agreed to continue to pay the capital portion of their bill annually like our customers do. Then, Sandy would bill them the first of the year.

Councilman Fayette explained that it would mean we would bill the four users directly instead of the Town of Theresa billing them. The members reviewed the resolution that was prepared for the MOU.

Councilman Thomson questioned how it would work if they were delinquent as we couldn't put it on the tax bills for the Town of Theresa. Supervisor Sweet explained that Sandy has looked at this so that we have the ability to go after unpaid water bills. Councilman Fayette remarked that No.4 as well as No. 5 addresses it.

Motion by Councilman Fayette, seconded by Councilman Thomson to send the following MOU, with the changes made, back to the Town of Theresa for their consideration. Motion carried with all voting in favor thereof.

***Deletions and addition indicated in the MOU.**

MEMORANDUM OF UNDERSTANDING

This sets forth a Memorandum of Understanding made as of September 13, 2023 by and between the **TOWN OF THERESA**, a New York municipal corporation with offices at 215 Riverside Avenue, Theresa NY 13691 acting for and, on behalf of the **TOWN OF THERESA WATER DISTRICT NO. 1** and the **TOWN OF ALEXANDRIA**, a municipal corporation with offices at 46372 Old Goose Bay Road, Alexandria Bay, NY 13607 on behalf of the **REDWOOD WATER DISTRICT**.

1. The Town Boards of Theresa and Alexandria have contractually agreed that the Town of Alexandria will supply ~~abundant~~ potable water from the Redwood Water District to a point of connection with Theresa Water District No. 1 pursuant to the terms and conditions set forth in a September 13, 2006 Intermunicipal Agreement ("IMA") and which was amended on May 10, 2023 to include the Village of Alexandria Bay, a municipal corporation with offices at 110 Walton Street, Alexandria Bay, NY 13607
2. The Town Board of Theresa hereby agrees and consents that Water users within the Town of Theresa Water District No. 1 have been identified and names and addresses have been provided to the Town Clerk for the Town of Alexandria. The Town Board of Theresa will use its best efforts to update the Water User List with addresses, as necessary, and to update the same information to the Town Clerk of Alexandria.
3. The Town Clerk of Alexandria is authorized to timely and correctly direct bill water rents, including operation and maintenance charges, on a quarterly basis to water users within the Town of Theresa Water District No. 1 per the IMA, as amended.
4. The Town Clerk of Alexandria shall provide written notice to the Town Clerk of Theresa, on, or before September 15th of each year of the Intermunicipal Agreement identifying the names and addresses of any delinquent water users from the Town of Theresa Water District No. 1.
5. The Town Board of Theresa shall ~~use its best efforts to~~ recover all unpaid water rents, including operation and maintenance, and shall lien the subject parcel of a delinquent water user to recover all amounts as unpaid taxes. ~~* And reimburse the Town of Alexandria.~~
6. All other terms and provisions of the underlying Intermunicipal Agreement, as amended, shall remain in full force and effect.

TOWN OF THERESA

TOWN OF ALEXANDRIA

 Steven Marcinkowski, Supervisor

 Brent Sweet, Supervisor

Resolution #126

 WATER IMA MEMORANDUM OF UNDERSTANDING WITH
 VILLAGE OF ALEXANDRIA BAY

At a regular meeting of the Town Board of the Town of Alexandria, Jefferson County, New York held at the Municipal Building at 46372 County Route 1, Alexandria Bay, New York, 13607, on September 20, 2023, at 6:00 p.m.

Councilman Kring presented the following resolution and duly moved that it be adopted and was seconded by Councilman Thomson:

1. This resolution is to provide clarity to the water IMA billing addendum agreement between the Village of Alexandria Bay and the Town of Alexandria.
2. The term billed water means readings taken from Master Meters used by outside water districts.
3. The Total Usage figure will come from the water withdrawal permit for the Village.
4. The Village water use figure will be the difference between Total usage and the water sold to outside users. This prevents the Village of Alexandria Bay's properties that do not get charged / or do not have a water meter hooked to them and the Village's lost water from being passed on to the outside users.
5. The Town of Alexandria agrees to deviate from the way the Total Usage figure was derived in the past.
6. This resolution shall take effect immediately upon its adoption.

A motion to adopt the foregoing Resolution was offered by Councilman Kring, and seconded by Councilman Thomson and upon roll call vote of the Board was duly adopted as follows:

Supervisor Brent Sweet,	YES <input checked="" type="checkbox"/> X	NO <input type="checkbox"/> _	Absent <input type="checkbox"/> _
Councilman Fayette	YES <input type="checkbox"/> _ X	NO <input type="checkbox"/> _	Absent <input type="checkbox"/> _
Councilman Thomas	YES <input checked="" type="checkbox"/> X	NO <input type="checkbox"/> _	Absent <input type="checkbox"/> _
Councilman Thomson	YES <input checked="" type="checkbox"/> X	NO <input type="checkbox"/> _	Absent <input type="checkbox"/> _
Councilman Kring	YES <input checked="" type="checkbox"/> X	NO <input type="checkbox"/> _	Absent <input type="checkbox"/> _

Board Resolution # 126
 Water IMA MOU with Village of Alexandria Bay

CERTIFICATION:

I, Sandra Caputo, Town Clerk of the Town of Alexandria, do hereby certify that the above resolution was adopted at a regular meeting of the Town Board of the Town of Alexandria held on September 20, 2023, and it is on file and of record and that said resolution has not been altered, amended or revoked and it is in full force and effect.

Sandra Caputo, Town Clerk

Referring to the foregoing resolution, Councilman Fayette asked if the board was approving water rates or just this resolution.

Supervisor Sweet explained that this does not approve water rates. This resolution states that the village water use figure will be the difference between total usage and the water sold to outside users.

Councilman Fayette asked where Clayton and Orleans come into this.

Mayor Jarvis explained that this is just a resolution for the Town of Alexandria to vote on. The Town of Clayton and the Town of Orleans will receive this same resolution and will vote on it. He also explained that this IMA is for one time only – January 1, 2024. He explained that they are going to talk about IMAs this fall. He stated that over the winter they will be looking for an individual that really knows IMAs.

Arena

Supervisor Sweet asked if members were all right with the hourly rental rates. Motion by Councilman Thomson, seconded by Councilman Kring to keep the following three rates the same: ACS \$110/hour for hockey; Skate and Shoot \$50 paid by the school; and Contracted Rental Rate \$90/hr. Motion carried with all voting in favor thereof. Other rates will be discussed in tomorrow's meeting. Discussion was held concerning fees, available ice times, skate and shoot as well as tiny tots programs.

Clerk Report

Board members reviewed the report.

Short Term Rental

The draft is currently being reviewed by the town's Planning Board. They will review and comment for their planning board meeting in October.

Satisfaction of zoning violation at the end of Anthony St.

Supervisor Sweet advised the board that Attorney Silver has been working on this for the past month and everything is in compliance. He remarked that he is not sure where the Village is because there is still some non-compliance to the Village.

Holland Street Boat Ramp

Supervisor Sweet advised that an email was received from Scott Thornhill, DANC. He has spoken with Charles Pryor. They have spoken with Mr. Fiacco and he will repair the ramp as well as addressing all the concerns that the Village had expressed. Supervisor Sweet explained that A full slab will be put in and the half slab will go at the end and cracks will be repaired. Mr. Fiacco wants to do it at the lowest water level possible and is looking at November.

Mayor Jarvis asked when it will be put in writing that this will be of no additional cost to the Village or the Town. There was discussion about how much the Village owes the Town and the fact that the Village will pay the Town when they receive something in writing that the repair costs will be covered by the contractor and not by the Village or Town. Mayor Jarvis said the village owes the town \$111,000. Discussion continued on the construction of the ramp. Also, Mayor Jarvis discussed the ribbon cutting ceremony and an available date.

Jefferson County Snow and Ice Contract

Attorney Silver advised that he had sent the County Attorney the red line revisions to that agreement. However, he hasn't heard back yet.

August 2023 Operating Statement, Balance sheet and P&L's

All board members had copies of these.

Budget Transfers

Supervisor Sweet reviewed the transfers with the board members. Councilman Thomson commented that there should be an offset credit to an employee's normal work day if they are being used in a different spot where there is a debit for it. He asked if this could be done at tomorrow's meeting after clarification.

Councilman Fayette asked about the \$150,000 in permanent improvement. Did it go to fixing roads or did it go somewhere else. It was explained that this was put toward Barnes Settlement and Dorr Road and was put in that line item.

Motion by Councilman Kring, seconded by Councilman Thomson to accept the transfers except for the environmental control until we get answers tomorrow. Motion carried with all voting in favor thereof.

TOWN OF ALEXANDRIA
 SUMMARY OF BUDGET TRANSFERS #6
 FYE 12/31/2023

09/20/2023

ACCOUNT	DR	CR
General A		
16202.01 Buildings - Eq & Capital Outlay	\$ 20,000.00	
71402.01.000.17 BCS - Eq & Capital Outlay		\$ 20,000.00
To cover cost of repairing parking lot at municipal office.		
General B		
40104.02 Board of Health - CE	\$ 15.00	
40101.02 Board of Health - PS		\$ 15.00
To cover cost of "Kids at Play" signs.		
80901.02 Env Control - PS	\$ 4,000.00	
80904.02 Env Control - CE		\$ 4,000.00
To cover payroll used to run the weed boat.		
Hwy DA		
51304.03 Machinery CE	\$ 20,000.00	
599.03 Appropriated Fund Balance		\$ 20,000.00
To cover extra costs due to major equipment and truck repairs.		
Hwy DB		
51122.04 Perm Improvements - CE	\$ 150,000.00	
599.04 Appropriated Fund Balance		\$ 150,000.00
To record board motion to increase Permanent Improvements, per Mike's request.		
RW Water		
81104.21 Administration - CE		\$ 16.00
83104.21 Administration - CE	\$ 16.00	
To correct May transfer - 81104.21 is not a water acct. Should be 83104.21.		
83402.21 Trans/Dist - Eq & Capital Outlay	\$ 127,000.00	
83404.21 Trans/Dist - CE	\$ 12,000.00	
599.21 Appropriated Fund Balance		\$ 139,000.00
To cover cost of painting water tower (\$174K) plus the cost of engineering fees (\$16K).		

Approved by:

Date: _____

Engagement letter for EFPR Audit

This was emailed to all members. Attorney Silver made the changes requested.

Motion by Councilman Thomas, seconded by Councilman Thomson to direct Supervisor Sweet to sign this letter. Motion carried with all voting in favor thereof.

Resignation Letter #1

Motion by Councilman Thomas, seconded by Councilman Kring to accept Cheryl VanBrocklin's resignation letter. Motion carried with all voting in favor thereof.

Resignation Letter #2

Motion by Councilman Thomas, seconded by Councilman Thomson to accept the resignation letter of Dale Raymo from the water/sewer committee.

Councilman Fayette commented that Dale is a very valuable guy to have in that role and he would like to have an opportunity to have a conversation with Dale.

The prior motion was voted down so that Councilman Fayette could meet with Dale.

New signs for Arena Parking and Brush Pit

Supervisor Sweet has ordered cheap election style signs for this winter for the arena parking lot because they will probably change in the spring. He also advised that the arena compressor is scheduled for October 28th but we have to check the meter. Councilman Thomson said National Grid will give us an anticipated date. However, it shouldn't be turned on until National Grid is actually there, otherwise the town will be paying for the past 30 days on the meter.

Marine Island Zoning District Draft

Supervisor Sweet asked that members review this. The Sport Island one has been emailed to members. Supervisor Sweet explained that the drafts came from a committee. Councilman Thomson remarked that the board should get input from the Planning Board members and asked these be sent to them.

Executive Session

Motion was made by Councilman Thomas to adjourn to executive session at 7:12 pm to discuss litigation concerning zoning violations, to discuss the work history of a town employee and a personnel issue. Motion was seconded by Councilman Kring and carried with all voting in favor thereof.

Adjournment

Following the executive session, motion was made by Councilman Thomas, seconded by Councilman Kring to adjourned to September 21, 2023 at 4:00pm . Motion was carried with all voting in favor thereof.